

Annual Internal Audit Report

(to be read in conjunction with Section 4 of the Annual Return)

Name of council:	Hunsbury Meadows Parish		
Name of Internal Auditor:	Peter Quincey	Date of report:	24/06/15
Year ending:	31 March 2015	Date audit carried out:	02/06/15

Internal audit is the periodic independent review of a council's internal controls resulting in an assurance report designed to improve the effectiveness and efficiency of the activities and operating procedures under the council's control. Managing the council's internal controls should be a day-to-day function of the staff and management and not left for internal audit.


The council is required to take appropriate action on all matters raised in reports from internal and external audit and to respond to matters brought to its attention by internal and external audit. Failure to take appropriate action may lead to a qualified audit opinion.

To the Parish Council.

Dear Mrs Hartley, thank you for bringing the books for the Internal Audit, I examined book keeping, due process, risk management, budget, payroll, asset control, bank reconciliations and year end processes. I found all very satisfactory.

May I take this opportunity to wish yourself and the new council a successful 2015/16.

Yours sincerely,



Peter Quincey, B.A.(Hons),
Internal Auditor to the Council
01536 461189.
Peter60bel@aol.com.