

## HUNSBURY MEADOWS PARISH COUNCIL

Minutes of the Council's Meeting held on Wednesday 3<sup>rd</sup> May 2023 at 7.50 pm at the Pineham Barns School, Dragon Fly Way, Hunsbury Meadows. NN4 9FF.

Present: Cllr. Mandy Caunt (Chair); Cllr. Debbie Hammond; Cllr. Alexis Tomlin,  
Cllr. Stuart Faulds.

Clerk: Lalitkumar Patel

In attendance: WNC Cllr. Brian Sargeant and 1 resident.

### 23-24

**001. Invitation:** The Chair opened the meeting and thanked the Councillors and members of the public for attending the meeting.

**002.. Apologies for Absence:** Apology received from Cllr. John Kwijuka, Cllr. Nathan Stewart, WNC Cllr. Nick Sturges-Alex.

**003. Declarations of Interests:** None.

**004. Minutes:** The minutes of the Parish Council meeting held on the 5<sup>th</sup> April 2023 were proposed by Cllr. Faulds seconded by Cllr. Tomlin and unanimously approved.

**005. Matters arising from the Minutes of past meetings not on the agenda:** The following aspects were covered:

- The bench has been ordered and hope to be delivered in a fortnight.
- Road Safety Triangles have been received.
- The affected residents have been informed about installation of 2 new bins.
- Potholes have been repaired but not near the roundabout close to the school.

**006. Public Participation:** It was reported that there is increasing 'drugs distribution' and antisocial behaviour incidences observed within the parish; and reported to the Police.

**007. Northants Constabulary Report:** Cllr. Hammond reported that a police report was sent to her but had very little useful information.

**008. Principal Authority' Report:** WNC Cllr. Sargeant' report covered the following:

- After 3 sheep being killed by dogs, WNC Cllr. Sturges-Alex with himself erected two signs at the entrances of the Country park for the dog walkers to keep their dogs on the leash.
- WNC has achieved to balance 23-24 budget and approved it.

Chair.....

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- He was now part of the committee for Licencing of Cabs, Pubs, Public functions etc.

**009. Planning:** WNN/2023/0376 Plot G: Erection of industrial storage building anchored to existing hardstanding at Frem Group Ltd at Upton Valley Way East behind Co-op store-This was circulated and reviewed by Cllr. Kwijuka and approved without any comments.

**010. Finance:**

1).Cllr Kwijuka the Internal Control Councillor reported, via the Chair, on the financial records to 30th April 2023 that he had found them satisfactory.

2)Monthly payments: The payment list for April 2023 (below), was proposed by Cllr. Hammond for approval, seconded by Cllr. Tomlin and unanimously approved.

Name	Inv.Ref	Details	Amount	VAT	Total	BACS
Lalitkumar Patel	Salary	Apr-23	427.28	0.00	427.28	BT-5/4-01
					<b>427.28</b>	
<u>Post payment</u>						
<u>Authorisation</u>						
Techquarter	DD	MS365 subscription	64.58	12.92	77.50	03/04/2023
Access Storage	DD	Storage unit rent	165.83	29.17	195.00	13/04/2023
<b>Total</b>			<b>657.69</b>	<b>42.09</b>	<b>699.78</b>	

A reconciled Cash book balance of £29061.66 was approved.

- i) The following statements for 22-23 (circulated) were accepted and approved:
- Internal Audit report for the year 2022-23
  - AGAR 2022-23, post internal auditor's report.

**011. Resolutions and Decisions:**

- 1) The Chair proposed that a clear perplex cover, to prevent graffiti damage to the Wild Flower Meadow board should be purchased, This was unanimously approved.
- 2) Purchase of Business cards for Cllr. Stewart and the Chair were approved.
- 3) The Chair thanked Cllr. Stewart for preparing a letter to be sent to the residents of Pineham Village to encourage them to form a 'Resident's Association'. The letter was unanimously approved.  
The Chair proposed that 600 copies of the letter in (3 above) be printed and distributed. This was approved without objection.
- 4) The clerk's resignation was formally accepted and he was authorised to prepare recruitment documents for a replacement clerk.

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**012. Reports from the Councillors and Clerk**

## 1) Environmental Issues-

- i) Display Sign of Wildflower Meadow- Delivered and ready for installation once the perplex cover ( approved above) is fitted on it.
  - ii) Pathfinder III project- Cllr. Stewart and the Chair met with Ms. Annie Bailey on the 14<sup>th</sup> April 2023. Cllr. Stewart took over the project from the Chair. It was agreed to liaise with surrounding parishes, since they would also be affected in case of flooding of river Nene.
- 2) FOI request for the plot of land and S.106 funds- No progress. WNC Cllr Sargeant requested all the correspondence relating to this to be sent to him.
  - 3) Pineham Village Estate Management Group-(covered under 25(3)).
  - 4) Incursion on Council Land- Clerk reported he has not been able to contact the “Travellers’ Unit” of WNC and will pursue it.
  - 5) Parish Wild flowers and Bulbs- The Chair reported that the planters with bulbs in them were taken away by Idverde so they can replace them with ones with summer plants. The Chair was in contact with Idverde to return the bulbs which were purchased and planted by the parish volunteers.

**013. Correspondence not circulated prior: None****014. Date of next Parish Council meeting: Agreed unanimously as 7<sup>th</sup> June 2023.**

The meeting closed at 9.55 pm.

Chair.....



Date: 07/06/2023