

HUNSBURY MEADOWS PARISH COUNCIL

Minutes of the Council's Meeting held on Wednesday 1st March 2023 at 7.15 pm at the Pineham Barns School, Dragon Fly Way, Hunsbury Meadows. NN4 9FF.

Present: Cllr. Mandy Caunt (Chair); Cllr. Debbie Hammond; Cllr John Kwijuka
Cllr. Alexis Tomlin

Clerk: Lalitkumar Patel

In attendance: plus 4 residents.

22-23

099. Invitation: The Chair opened the meeting and thanked the Councillors and members of the public for attending the meeting.

100. Apologies for Absence: Apology was received and accepted from Cllr. Stacey Lloyd and Cllr. Imran Chowdhury

101. Declarations of Interests: None.

102. Minutes: The minutes of the Parish Council meeting held on the 1st February 2023 were proposed by Cllr. Kwijuka, seconded by Cllr. Tomlin and unanimously approved.

103. Matters arising from the Minutes of past meetings not on the agenda: None.

104. Public Participation: Concern was raised as to whether imminent road works being set out on the A5123 were in any way a prelude to potential development of the fields between A5123 and canal and south of Pineham Lock. It was noted that the Parish FOI request regarding this land will clarify whether this is of a legitimate concern.

105. Northants Constabulary Report: No Police presence nor any report received.

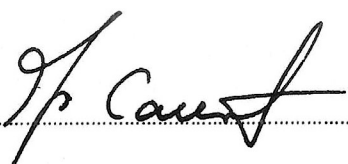
106. Principal Authority' Report: No WNC Councillors present and no report.

107. Planning: None

108. Finance:

- i) Cllr Kwijuka the Internal Control Councillor reported on the financial records to 27th February 2023 and found them satisfactory.
- ii) Monthly payments: The payment list for February 2023 (below), was proposed by Cllr. Hammond for approval, seconded by Cllr. Kwijuka and unanimously approved.

Chair.....



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Name	Inv. Ref	Details	Amount	VAT	Total	BACS
Lalitkumar Patel	Salary	Feb-22	427.28	0.00	427.28	BT-1/3-01
Printwhizz	59607	Litter bin labels	64.00	12.80	76.80	BT-1/3-02
Stephen Hiscock-	Cr Cd	123 Reg-	23.98	4.80	28.78	BT-1/3-03
HMRC	PAYE	Nov22-Jan 23	353.46	0.00	353.46	BT-1/3-04
Hayes Countryside	0002	Gardening contractor	200.00	0.00	200.00	BT-1/3-05
Andec	ASI5317	Notice board	690.00	138.00	828.00	BT-1/3-06
					1914.32	
<u>Post payment Authorisation</u>						
Techquarter	DD	MS365 subscription	78.85	15.77	94.62	01/02/2023
Access Storage	DD	Storage unit rent	165.83	29.17	195.00	13/02/2023
Amazon	1Q1CU	Litter Picks-8	109.92	22.00	131.92	07/02/2023
Total			2113.32	222.54	2335.86	

A reconciled Cash book balance of £ 19320.26 was approved.

iii) The following documents were reviewed. Cllr. Kwijuka proposed its acceptance. Cllr. Tomlin seconded it and was approved unanimously:

- Risk Management
- Financial management -Payments

109. Resolutions and Decisions:

1) To consider collaboration with Upton for the Coronation celebrations: It was resolved to await information from UMRA.

2) To consider taking legal advice regarding the Maintenance Contract arrangements for Pineham Village: Cllr. Lloyd not present to report on this subject and take it forward.

It was reported that, Pineham Lock Management Committee had representation of two residents as directors on its board. To be a part of the management company of the Pineham Village, the answers to the following questions had to be established:

- Are they members of ARMA (they are but ask the questions) so that they know that you know their governing body.
- Do they have a Management Company that has oversight of their operations at Pineham Village, who is represented on that Management Company?

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- Who has oversight of the proposed budgets and who approves the budgets?
- Are any of the Directors of the Management Company residents of Pineham Village?
- When was the last AGM?
- When is the next AGM?

Cllr. Kwijuka, who is a resident of Pineham Village, agreed to try to investigate with the kind assistance of Mr Les Brink who is a Resident Director of the Pineham Lock Management Company.

3) Co-option of the Councillors: The Chair confirmed that the two applicants, Mr Nathan Stewart and Mr Stuart Faulds having attended last meeting have confirmed their interest in joining the Council. Cllr. Kwijuka proposed their Co-option, Cllr. Hammond seconded, it and the resolution was passed, unanimously. The Chair welcomed the new members of the Council.

4) Purchase of 10 replacement triangular speed advice signs: Approved unanimously.

110. Reports from the Councillors and Clerk

1) Environmental Issues-

- i) Display Sign of Wildflower Meadow- The design, circulated, was approved.
 - ii) Pathfinder III project- The Chair reported that there was a little support from Prologis, in terms of list of useful equipment from their tenants available in emergency. The Chair and Cllr Stewart agreed to consult with Ms. Annie Bailey from the project.
 - iii) Safety Barriers on Upton Valley Way East- The Chair reported that the barriers were installed and formally thanked WNC Cllr. Brian Sargeant for his help in getting the safety barrier installed.
 - iv) Two new bins: The Chair reported that the permission from Encore has been given, but the nearest residents to the chosen locations, will also need to be consulted prior to permission, purchase and installation being undertaken via WNC.
- 2) Good Neighbourhood Project report- The Chair reported that information from ACRE was passed on to the Clerk. The Clerk to report on these documents.
 - 3) FOI request for the plot of land and S.106 funds- The Clerk reported that the information requested is not yet received. It was agreed to chase it up.
 - 4) Legal Insurance cover for incursion on Parish Property- Clerk reported that he cannot find any insurance company which would cover for incursion. It was agreed to consult NCALC.
 - 5) Litter Pick Scheme and Pink litter bags- The Chair reported that three Resident

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Litter Picker Packs including high viz jackets, pickers, rings, Health & Safety Guidelines and bags are in the process of distribution so far. The Resident Litter Picking Scheme will be launched to the entire Parish in the next Newsletter. Litter Pickers must be happy to be part of our Good Neighbour Project Group

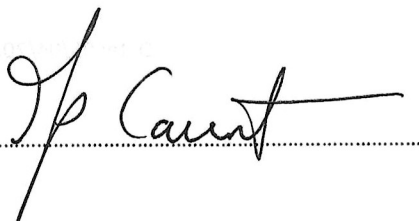
- 6) Report re Notice Board Installation on Banbury lane- Chair reported that the board was now installed.
- 7) Report regarding the injunction for land at Pineham Lock/Banbury lane-The Chair reported that the injunction was not permitted by the court. A resident of Pineham Lock has appealed to WNC under Health and Safety grounds.
- 8) Bench on the path behind ECB- This was unanimously rejected by the council on the 'safety and antisocial gathering' grounds, due to the location being obscured.

110. Correspondence not circulated prior: (1) Information from Inland Waterways regarding tree cutting and chipping from the 7th March 2023. (2) Email from Mr Alastair Leith-Steel regarding linking of the paths between Pineham Village and Upton Park- on brief discussion it was concluded that because of a lack of fence between the path and the field with sheep, it may not be possible, at the present time.

111. Date of next Parish Council meeting: Agreed unanimously as 5th April 2023.

The meeting closed at 9.00 pm.

Chair.....



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