

# Hunsbury Meadows Parish Council



Parish Office  
58 Bedford Road  
Little Houghton  
Northampton  
NN7 1AB

Telephone:  
E-mail: [Clerk@Hunsburymeadows.org.uk](mailto:Clerk@Hunsburymeadows.org.uk)  
Web: [www.hunsburymeadows.org.uk](http://www.hunsburymeadows.org.uk)

Issued:

To: All parish councillors

From: Jennie Allwork, Clerk to Hunsbury Meadows Parish Council

Dear Councillor,

You are hereby summoned and the public invited to attend the monthly meeting of the Parish Council on the Wednesday 7<sup>th</sup> February 2024 at 7.15pm at The Pineham Barns school, Dragonfly Way, Upton, Northampton, NN4 9FF

## AGENDA

<b>23-24</b>	
101	<b>Chairman</b> - To invite the Councillors and any members of the Public to the open meeting of Hunsbury Meadows Parish Council.
102	<b>Apologies</b> - To receive and approve apologies for absence
103	<b>Declaration of Interests</b> - To receive declarations of interest under the Council's Code of Conduct relating to business on this agenda.
104	<b>Minutes</b> - To receive and approve the minutes of the Parish Council meeting held on the 6 <sup>th</sup> December 2023(circulated).
105	<b>Matters arising</b> - To receive report on the matters arising from the minutes of the last meeting, not on this agenda
106	<b>Public Participation</b> – To invite residents to address the Parish Council for maximum of 3 minutes each on a specific subject. The session to last for a maximum of 15 minutes. [Members of the public are discouraged to participate in the Council's discussion after this session]
107	<b>Northants Constabulary:</b> 1) Report from the Police
108	<b>Principal Authority Reports</b> - To receive a verbal report from our County Councillor/s in attendance
109	<b>Planning</b> 1) 5G Mast Banbury Lane: i) Letter to Dame Andrea - Update 2) Planning Application for 34 Houses reference and bus stop proposal 3) Update on 80 Houses Planning decision and further action 4) 2023/7072/FULL - Erection of canal bridge over Grand Union Canal.
110	<b>Finance</b> – (i) Internal Control Councillor' report regarding financial records up to 31 <sup>st</sup> January 2024. (ii) To approve the list of payments for the month of December 2023 and January 2024 and to receive and approve the balance of funds report (circulated).

111	<b>Resolutions and Decisions:</b> <ol style="list-style-type: none"> <li>1) Agree and approve the new website host</li> <li>2) Agree and approve training for the clerk. Audit and end of year. CiLCA qualification</li> <li>3) Approve purchase by Chair of additional spring bulbs (including snow drops, Blue Bells) for Wildflower Meadow (£117.99) along with 2KG Bees &amp; Butterfly wildflower seed for the three wild flower strips being prepared by Idverde (£320)</li> </ol>
112	<b>Reports from the Councillors and Clerk</b> <ol style="list-style-type: none"> <li>1) Emergency Plan Update – Cllr Stewart</li> <li>2) Section 106 Queries and letter to WNC - Update – Clerk</li> <li>3) Pineham Village Residents Association initial meeting – update Cllr Stewart</li> <li>4) Upton Valley Way East verge cutting - update</li> <li>5) Update re Councillor vacancy social media post response</li> <li>6) Update on blocked drainage culvert and flooding caused adjacent to Canal tow path near Upton Valley Way East</li> <li>7) Community Governance Review Briefing 14.12.2023 WNC stage 1 consultation for community governance review</li> </ol>
113	<b>Correspondence:</b> Presentation of correspondence not circulated prior
114	<b>Date:</b> Approval of the 6 <sup>th</sup> March 2024 as a date of the next monthly Parish Council's Meeting.

Signature: Jennie Allwork  
Clerk & RFO  
7<sup>th</sup> February 2024