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**Hunsbury Meadows Parish Council**

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| Parish Office  58 Bedford Road  Little Houghton  Northampton  NN7 1AB | Telephone:  E-mail: [Clerk@Hunsburymeadows.org.uk](mailto:Clerk@Hunsburymeadows.org.uk)  Web: [www.hunsburymeadows.org.uk](http://www.hunsburymeadows.org.uk) |

Issued:

To: All parish councillors

From: Jennie Allwork, Clerk to Hunsbury Meadows Parish Council

Dear Councillor,

You are hereby summoned and the public invited to attend the monthly meeting of the Parish Council on the Wednesday 3rd April 2024 at 7.15pm at The Pineham Barns school, Dragonfly Way, Upton, Northampton, NN4 9FF

**AGENDA**

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| **23-24** |  |
| 129 | **Chair** - To invite the Councillors and any members of the Pubic to the open meeting of Hunsbury Meadows Parish Council. |
| 130 | **Apologies -** To receive and approve apologies for absence |
| 131 | **Declaration of Interests -** To receive declarations of interest under the Council’s Code of Conduct relating to business on this agenda**.** |
| 132 | **Minutes -**To receive and approve the minutes of the Parish Council meeting held on the 6th March 2024 (circulated). |
| 133 | **Matters arising -** To receive report on the matters arising from the minutes of the last meeting, not on this agenda |
| 134 | **Public Participation** **–** To invite residents to address the Parish Council for maximum of 3 minutes each on a specific subject. The session to last for a maximum of 15 minutes. [Members of the public are discouraged to participate in the Council’s discussion after this session] |
| 135 | **Northants Constabulary:**   1. Report from the Police 2. Speed Sign Vandalism & Police Response |
| 136 | **Principal Authority Reports -** To receive a verbal report from our County Councillor/s in attendance |
| 137 | **Planning**   1. 2020/1244 - 80 Houses Upton Valley Way North - Update 2. 2023/7072/FULL - Erection of canal bridge over Grand Union Canal - update |
| 138 | **Finance** –   1. Internal Control Councillor’ report regarding financial records up to 31st March 2024. 2. To approve the list of payments for the month of February 2024 and to receive and approve the balance of funds report (circulated). 3. Review and approve the following documents:    1. Annual Governance statement    2. Accounts of the Parish Council for the year to 31st March 2024    3. AGAR 23/24 section 1    4. AGAR 23/24 section 2 |
| 139 | **Resolutions and Decisions:**   1. Agree and approve the Risk assessment for 24/25 (Circulated) 2. Approve Zurich insurance renewal £522.75 3. Agree the transfer of the website to gov.uk domain 4. Agree the transfer of the parish council email addresses |
| 140 | **Reports from the Councillors and Clerk**   1. Emergency Plan Update – Cllr Stewart 2. Section 106 Queries and letter to WNC - Update – Clerk 3. Pineham Village Residents Association initial meeting – update Cllr Stewart 4. Update re Councillor vacancies 5. Community Governance Review Briefing 14.12.2023 – Councillor representation numbers for the Parish – Clerk 6. Progress re hard bus stop area for Banbury Lane 87 Bus stop – Chair 7. Update regarding Traveller rubbish – Banbury Lane – Chair 8. Party in the park update – Cllr Hammond 9. Wildflower meadows – wildflower strips – update – chair 10. Blocked culvert – canal tow path / Upton valley way bridge 11. Response to A Leadsom letter |
| 141 | **Correspondence:** Presentation of correspondence not circulated prior |
| 142 | **Date:** Approval of the 1st May 2024 as a date of the next monthly Parish Council’s Meeting, Annual general meeting and Annual meeting of the parish council |

Signature: Jennie Allwork

Clerk & RFO

3rd April 2024