

Hunsbury Meadows Parish Council

Parish Office
58 Bedford Road
Little Houghton
Northampton
NN7 1AB

E-mail: Clerk@Hunsburymeadows.org.uk
Web: www.hunsburymeadows.org.uk



Minutes of the councils meeting held on **Wednesday 1st May 2024** at 7.15pm at the Pineham Barns School, Dragon fly way, Hunsbury Meadows, NN4 9FF

Present: Cllr Caunt (Chair)
Cllr. Debbie Hammond
Cllr. Tomlin
Cllr Jim Keary

Clerk: Jennie Allwork

1 member of the public
Police liaison officer

24-25	
143	Invitation: The Chair opened the meeting and thanked the Councillors and members of the public for attending the meeting.
144	Apologies: Cllr Faulds and Cllr Stewart apologies received and accepted
145	Declarations of interest: None
146	Minutes: The minutes of the Parish Council meeting held on the 3 rd April 2024 were proposed by Cllr Keary and seconded by Cllr Hammond and unanimously approved
147	Matters arising: None
148	Public participation: Email from resident received about parking in Riverstone Way. Car parking is blocking driveways and visibility at junctions due to parking on the corners of the road. Discussion was had about the various ways to resolve the situation and it was noted that the Parish Council had little authority in this area. Double yellow lines are no more effective even if approved, than existing laws in respect of obstruction. The challenge is always enforcement. The Police Liaison Officer present noted the concerns and would raise the issue with their colleagues. She advised she would ask for a walk around the area by a PCSO but confirmed that current pressures on staffing would mean that they may not have the capacity.
149	Northants Constabulary: The Police Liaison Officer confirmed that there are 3 Officers for the local area. We unfortunately, no longer have a Police Community Support Officer. She reported that the biggest concern is the reports of criminal damage in Pineham Village. All the incidents that were reported have been investigated with only 2 incidents having sufficient evidence upon which to action. Only one has resulted in formal action of 17 hrs of community payback / "Restorative Justice" planned via the Immediate Justice Team. She noted that they are looking for areas for litter picking and graffiti removal for future projects. Cllr Caunt provided multiple locations in the Parish where these activities could take place – most notably, the graffiti on the canal bridges under the motorway and Upton Valley Way East. She gave the Officer the details of who to contact at the Inland Waterways for liaison. Cllr Hammond asked about the online reports for the Parish as they still don't appear updated. An action was taken for the Police Liaison Officer to investigate this information and pass onto Cllr Hammond.
150	Principal Authority Reports: none

Jb Caunt

151	<p>Planning:</p> <ol style="list-style-type: none"> 1) 2020/1244 – 80 houses Upton Valley Way North - No further update. The Chair asked if Cllr Keary could take on a watch of this and all Parish Planning applications. 2) 2023/7072 – Erection of canal bridge over grand union canal. Noted that there were multiple objections from residents on the planning portal for this application. Identified that the notice had been removed from the area. Cllr Keary volunteered to print out a new copy and replace the notice that was removed. 3) 2023/1624/Full – Dorma extension 132 Damselfly – no objection was provided by the parish council.
152	<p>Finance:</p> <ol style="list-style-type: none"> i. Both the list of payments and financial records for the month of April 2024 were checked and approved. Proposed Cllr Tomlin seconded Cllr Hammond. It was noted that the invoice for the Face painter for the party in the park was not to be approved this month. The payment is to be made after the event in July. ii. Internal Audit report as circulated was unanimously approved. <p>It was noted that the clerk had spent several additional hours gathering information for the audit and carrying out additional actions as required to prepare for the internal and external audit. As previously discussed, it was agreed that those hours could be reimbursed.</p>
153	<p>Resolutions and Decisions:</p> <ol style="list-style-type: none"> 1) It was unanimously agreed that the email addresses could be transferred to <i>gov.uk</i>.
154	<p>Reports from the councillors and clerk:</p> <ol style="list-style-type: none"> 1) Emergency Plan Update – no update 2) Section 106 Queries and letter to WNC – Clerk still chasing for a response. 3) Pineham Village Residents Association initial meeting – no update. 4) Progress re hard bus stop area for Banbury Lane 87 Bus stop – Cllr Caunt spoke with Helen Howard in Highways once again, and it was confirmed the proposal was still with the WNC Engineer. No further action can be taken until the response has been received. 5) Update regarding Traveller rubbish – Banbury Lane – it appears the domestic rubbish has been removed but there is still litter present. Need to contact Ruth Austin and inform of the situation. Could also refer as a location for the restorative justice team? 6) Party in the park update – Cllr Hammond stated that the entertainment and alcohol licence had been applied for. The application was £21. Request for Cllr Tomlin to begin advertising for stall holders. Cllr Caunt noted that we have a boxing club present. The Brownies still need to be contacted. 7) Wildflower meadows – wildflower strips – ned to have top up seed added to fill any gaps . 8) Blocked culvert – canal tow path / Upton valley way bridge – No further forward but the ditch is now empty of water. 9) Response to A Leadsom letter – No response yet received. 10) Cllr Caunt highlighted the local plan consultation and the desire to engage with this process so that the field next to the canal can be designated as “community green space” in the Local Plan which would make the planned building of any warehouses unlikely. This in turn may head off the building of the bridge. There is a briefing meeting on 16th May at 10am. Volunteers to attend have been requested and the registration details have been circulated. 11) It was noted that the cost of the storage space has increased as per the information circulated.
155	<p>Correspondence:</p> <ul style="list-style-type: none"> • Cllr Hammond will report the repair needed to the playground surface on Banbury Lane. • Community governance review, it was requested that all review the information as circulated to confirm if there is anything that will affect the Parish. It will also be added to next months Agenda.
156	<p>Date: next meeting agreed to be June 5th 2024.</p>

The meeting closed at 8.52pm

Jps Caunt
Chair

Hunsbury Meadows Parish Council

List of Payments for

May 2024

Name	Inv. Ref	Details	Amount	VAT	Total	BACS
Jennie Allwork	Salary	May-24	452.88	0.00	452.88	
PAYE	HMRC	PAYE month 12	113.20	0.00	113.20	
Jennie Allwork		Clerks expenses	21.84	0.00	21.84	
					587.92	
Post payment Authorisation						
Access		Storage	194.16	38.84	233.00	13/05/2024
Babble		Office 365	92.70	18.54	111.24	29/05/2024
Debbie Hammond		Temp event notice - party in the park	21.00	0.00	21.00	03/05/2024
Payments authorised in April 2024						
Jennie Allwork	Salary	Apr-24	452.88	0.00	452.88	02/05/2024
PAYE	HMRC	PAYE month 12	0.00	0.00	113.20	02/05/2024
NCALC		Year end audit & accounts training for clerk	33.00	6.60	39.60	02/05/2024
NCALC		Membership, internal audit & data protection	1155.34	58.40	1213.74	03/05/2024
Barbara Osborne		Payroll	0.00	0.00	69.00	15/05/2024
Total			1949.08	122.38	2253.66	

Cash book balance at 1st A May 2024	Brought forward	£	34036.05
Add receipts/precept			
			34036.05
Less: Payments listed above for	May 2024		-2253.66
Cash Book Balance-post above Payments		£	31782.39
Balance as per Bank Statement at 31st May 2024			31782.39
Less: Unpaid list as above			-587.92
Reconciled Bank Balance at 31st May 2024		£	31194.47

Approved :

Chair

05/06/2024