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**Hunsbury Meadows Parish Council**

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| Parish Office  58 Bedford Road  Little Houghton  Northampton  NN7 1AB | Telephone:  E-mail: [Clerk@Hunsburymeadows.org.uk](mailto:Clerk@Hunsburymeadows.org.uk)  Web: [www.hunsburymeadows.org.uk](http://www.hunsburymeadows.org.uk) |

Issued:

To: All parish councillors

From: Jennie Allwork, Clerk to Hunsbury Meadows Parish Council

Dear Councillor,

You are hereby summoned and the public invited to attend the monthly meeting of the Parish Council on the Wednesday 5th June 2024 at 7.15pm at The Pineham Barns school, Dragonfly Way, Upton, Northampton, NN4 9FF

**AGENDA**

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| **24-25** |  |
| 157 | **Chair** - To invite the Councillors and any members of the Pubic to the open meeting of Hunsbury Meadows Parish Council. |
| 158 | **Apologies -** To receive and approve apologies for absence |
| 159 | **Declaration of Interests -** To receive declarations of interest under the Council’s Code of Conduct relating to business on this agenda**.** |
| 160 | **Minutes -**To receive and approve the minutes of the Parish Council meeting held on the 1st May 2024 (circulated). |
| 161 | **Matters arising -** To receive report on the matters arising from the minutes of the last meeting, not on this agenda |
| 162 | **Public Participation** **–** To invite residents to address the Parish Council for maximum of 3 minutes each on a specific subject. The session to last for a maximum of 15 minutes. [Members of the public are discouraged to participate in the Council’s discussion after this session] |
| 163 | **Northants Constabulary:**   1. Report from the Police |
| 164 | **Principal Authority Reports -** To receive a verbal report from our County Councillor/s in attendance |
| 165 | **Planning**   1. 2020/1244 - 80 Houses Upton Valley Way North - Update 2. 2023/7072/FULL - Erection of canal bridge over Grand Union Canal – update |
| 166 | **Finance** –   1. Internal Control Councillor’ report regarding financial records up to 31st May 2024. 2. To approve the list of payments for the month of May 2024 and to receive and approve the balance of funds report (circulated). |
| 167 | **Resolutions and Decisions:**   1. To review and approve the following documents    1. Policy document dealing with media requests    2. Transparency Code    3. Complaints procedure    4. Standing orders 2. To review and agree the transfer to the gov.uk email addresses 3. Approve the purchase of the updated yellow book, AKA Arnold-Baker on local council administration |
| 168 | **Reports from the Councillors and Clerk**   1. Emergency Plan Update – Cllr Stewart 2. Section 106 Queries and letter to WNC - Update – Clerk 3. Pineham Village Residents Association initial meeting – update Cllr Stewart 4. Progress re hard bus stop area for Banbury Lane 87 Bus stop – Chair 5. Update regarding Traveller rubbish – Banbury Lane – Chair 6. Party in the park update – Cllr Hammond 7. Update on Bus top activation in Pineham Village – Cllr Keary 8. Update on new bus stops on Upton Valley Way East – Cllr Keary 9. Blocked culvert – canal tow path / Upton valley way bridge 10. Response to A Leadsom letter sent April 2024 11. Local Plan consultation – local green space submission - Chair 12. Community governance review – All 13. Charity Run issues - 26th May - Pineham Village |
| 169 | **Correspondence:** Presentation of correspondence not circulated prior |
| 170 | **Date:** Approval of the 3rd July as a date of the next monthly Parish Council’s Meeting |

Signature: Jennie Allwork

Clerk & RFO

30th May 2024