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**Hunsbury Meadows Parish Council**

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| Parish Office  58 Bedford Road  Little Houghton  Northampton  NN7 1AB | E-mail: [Clerk@Hunsburymeadows.org.uk](mailto:Clerk@Hunsburymeadows.org.uk)  Web: [www.hunsburymeadows.org.uk](http://www.hunsburymeadows.org.uk) |

Please be advised that there will be the Annual Parish Meeting (AGM) at 7.15pm on Wednesday 1st May 2024 at the Pineham Barns school.

**AGENDA Annual Parish Meeting**

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| 1 | **Invitation:** The Chair to invite members of the public and the councillors to the Annual General Meeting of the council |
| 2 | **Apologies for Absence** |
| 3 | **Minutes**: Confirmation of the approved minutes of the Annual Parish meeting of 3rd May 2023 |
| 4 | **Public Participation** |
| 5 | **Chair’s Review** of the past year |

Signature: Jennie Allwork

Clerk & RFO

23rd April 2024

Please be advised that the Parish Councillors are summoned and the members of the public are invited to attend the Annual Meeting of the Parish Council on Wednesday the 3rd May 2032 at the Pineham Barns School 7.30pm.

**AGENDA Annual Meeting of the Parish Council**

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| 1 | **Election of Chair** |
| 2 | **Election of Vice Chair** |
| 3 | **Signing of the acceptance of office form by the Chair** |
| 4 | **Minutes:** Confirmation of the approval of the minutes of the meeting of 3rd May 2023 |
| 5 | **Review and adoption of the following documents of the Council:**  Policy document dealing with media request  Transparency code  Complaints procedure |

On completion of the above, the meeting will continue as a routine Parish Council meeting with the agenda circulated.

Signature: Jennie Allwork

Clerk & RFO

23rd April 2024