

Hunsbury Meadows Parish Council



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Issued:

To: All parish councillors

From: Jennie Allwork, Clerk to Hunsbury Meadows Parish Council

Dear Councillor,

You are hereby summoned and the public invited to attend the monthly meeting of the Parish Council on the Wednesday 4th October 2023 at 7.15pm at The Pineham Barns school, Dragonfly Way, Upton, Northampton, NN4 9FF

AGENDA

23-24	
059	Chairman - To invite the Councillors and any members of the Public to the open meeting of Hunsbury Meadows Parish Council.
060	Apologies - To receive and approve apologies for absence
061	Declaration of Interests - To receive declarations of interest under the Council's Code of Conduct relating to business on this agenda.
062	Minutes -To receive and approve the minutes of the Parish Council meeting held on the 6 th September 2023(circulated).
063	Matters arising - To receive report on the matters arising from the minutes of the last meeting, not on this agenda
064	Public Participation – To invite residents to address the Parish Council for maximum of 3 minutes each on a specific subject. The session to last for a maximum of 15 minutes. [Members of the public are discouraged to participate in the Council's discussion after this session]
065	Northants Constabulary: Report from the Police
066	Principal Authority Reports - To receive a verbal report from our County Councillor/s in attendance
067	Planning <ol style="list-style-type: none">1) 5G Mast Banbury Lane:<ol style="list-style-type: none">i) Complaint to WNCii) Discussions with Dot Surveyingiii) Letter to Dame Andrea - Update2) Planning Application for 34 Houses reference and bus stop proposal3) Update on 80 Houses Planning decision and further action

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Finance –

- (i) Internal Control Councillor' report regarding financial records up to 30th September 2023.
- (ii) To approve the list of payments for the month of September 2023 and to receive and approve the balance of funds report (circulated).

Name	Inv. Ref	Details	Amount	VAT	Total	BACS
Jennie Allwork	Salary	Sep-23	427.28	0.00	427.28	05/10/2023
Lalit Patel	Salary	Sep-23	133.50	0.00	133.50	05/10/2023
NCALC - training	3264	Training course for S Faulds & J Allwork	250.00	50.00	300.00	INV-3264
Babble	0021649-00283	Office 365 business	98.89	19.78	118.67	
Data Protection	14342793	Data Protection renewal fee	40.00	0.00	40.00	30/10/2023
2commune	4610	website hosting	425.00	85.00	510.00	INV-4610
WNC	424001705964	Litter bin emptying	1160.34	232.07	1392.41	INV-424001705964
BOBS	7483	Payroll services July - Sep 2023	69.00	0.00	69.00	INV-7483
Jennie Allwork	Sep-23	clerk expenses	10.11		10.11	
Access storage	34037	storage unit rent	174.17	34.83	209.00	12/10/2023
					3209.97	
<u>Post payment Authorisation</u>						
Post office			2.58	0.52	3.10	05/09/2023
NCALC	INV 3088		48.00	9.60	57.60	08/09/2023
Tesco		Mobile credit	8.33	1.67	10.00	12/09/2023
Access storage		storage unit rent	162.50	32.50	195.00	13/09/2023
Babble		Office 365 access	84.60	16.92	101.52	14/09/2023
Total			3094.31	482.88	367.22	

- (iii) To consider proposed Budget for 24-25 year (circulated).

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Resolutions and Decisions

- 1) To accept resignation request from Stacey Lloyd
- 2) Councillor vacancies – agree actions

070	<p>Reports from the Councillors and Clerk</p> <ol style="list-style-type: none"> 1) Emergency Plan Update – Cllr Stewart 2) Letter to Aviva re use of land – Pineham Lock - Update 3) Report re Wildflower Strips Wildflower Meadow– Chair 4) Three tier planters Bulbs and Summer Bedding 2024 - Update 5) Section 106 Queries and letter to WNC - Update – Clerk 6) Land Pineham Lock – Aviva letter update – Clerk 7) Pineham Village Residents Association initial meeting – update Cllr Stewart 8) Liaison with West Hunsbury re Parish flood risk – Collingtree development 9) IWA – Towpath Upgrade 6th – 16th October 10) Amendment of hours to clerks contract from 31hours/month to 32hours/month 11) Approval to remove John Kwijuka email account 12) Approval of clerks expenses as attached
071	<p>Correspondence: Presentation of correspondence not circulated prior</p>
072	<p>Date: Approval of the 1st November 2023 as a date of the next monthly Parish Council’s Meeting.</p>

Signature: Jennie Allwork
Clerk & RFO
16th September 2023