

HUNSBURY MEADOWS PARISH COUNCIL

Minutes of the Council's Meeting held on Wednesday 5th April 2023 at 7.15 pm at the Pineham Barns School, Dragon Fly Way, Hunsbury Meadows. NN4 9FF.

Present: Cllr. Mandy Caunt (Chair); Cllr. Debbie Hammond; Cllr John Kwijuka
Cllr. Alexis Tomlin, Cllr Imran Chowdhury, Cllr. Nathan Stewart, Cllr. Stuart
Faulds.

Clerk: Lalitkumar Patel

In attendance: plus 3 residents.

23-24

001. Invitation: The Chair opened the meeting and thanked the Councillors and members of the public for attending the meeting.

002. Apologies for Absence: Apology received from WNC Cllr. Brian Sargeant.

003. Declarations of Interests: None.

004. Minutes: The minutes of the Parish Council meeting held on the 1st March 2023 were proposed by Cllr. Chowdhury seconded by Cllr. Hammond and unanimously approved.

005. Matters arising from the Minutes of past meetings not on the agenda: The Chair confirmed that the Safety Road signs (triangular metal) have been delivered at her address.

The Council should write to the residents in relation to the two new bins on the western footpath surrounding the village.

006. Public Participation: A parishioner complemented the Council for the "Don't be a Tosser" signs within the parish.

007. Northants Constabulary Report: Cllr. Hammond reported that a police report was sent to her and contained one criminal damage and 3 vehicle crimes in the month of March 2023.

Cllr. Hammond and Cllr. Tomlin also reported having observed some drug dealings within the parish and also confirmed that these were reported to the Police.

The Chair reported a criminal damage to one of the Parish Bins.

008. Principal Authority' Report: WNC Cllr. Imran Chowdhury's report covered the following:

Chair.....

Date: 03/05/2023

- Transport Consultation is launched by WNC.
- WNC's requested businesses to get involved in Coronation Celebrations.
- WNC will contribute up to £31500 to upgrade energy rating of each property of residents on benefits, which needs it.
- Building Control System brought back in-house.
- Planning System to be changed.

009. Planning: None

010. Finance:

- Cllr Kwijuka the Internal Control Councillor reported on the financial records to 31st March 2023 and found them satisfactory.
- Monthly payments: The payment list for March 2023 (below), was proposed by Cllr. Kwijuka for approval, seconded by Cllr. Faulds and unanimously approved.

Name	Inv.Ref	Details	Amount	VAT	Total	BACS
Lalitikumar Patel	Salary	Feb-22	427.28	0.00	427.28	BT-5/4-01
NCALC	1496/2310	training invs	82.00	7.60	89.60	BT-5/4-02
Parish Online	34UF901	Mapping Subs.	37.50	7.50	45.00	BT-5/4-03
Lalitikumar Patel	Expenses	1st Jly 22-31st Mar23	231.50	0.00	231.50	BT-5/4-04
Zurich	Insurance	2023-24	505.85	0.00	505.85	BT-5/4-05
NCALC	2867	Membership-2023/24	1069.36	53.20	1122.56	BT-5/4-06
Cllr. Mandy Caunt	31/03/23	Expenses to 31st March 23	205.98	0.00	205.98	BT-5/4-07
					2627.77	
<u>Post payment Authorisation</u>						
Techquarter	DD	MS365 subscription	75.20	15.04	90.24	01/03/2023
Access Storage	DD	Storage unit rent	165.83	29.17	195.00	13/03/2023
Startsafety.uk	200805	Road Safety Signs	76.51	15.30	91.81	27/03/2023
Prinrwhizz	Nov-01	Arywork for map	45.00	9.00	54.00	02/03/2023
Total			2922.01	136.81	3058.82	

A reconciled Cash book balance of £ 16261.44 was approved.

iii) The following statements for 22-23 (circulated) were reviewed:

- Annual Governance Statement- Cllr. Chowdhury proposed, Cllr. Stewart seconded and approved.
- Accounts for the Parish Council-Cllr. Tomlin proposed, Cllr. Hammond seconded and approved.
- AGAR Section 2-Reviewed subject to audit.

Chair.....

Date: 03/05/2023

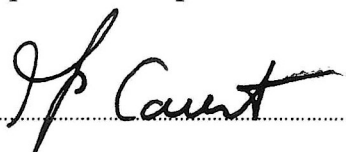
011. Resolutions and Decisions:

- 1) To consider collaboration with Upton for the Coronation celebrations: On behalf of UMRA, Cllr Chowdhury presented an estimated cost figure of £3500. Cllr. Kwijuka proposed to contribute £850 towards the costs, and collaborate with Upton UMRA in the joint Coronation Celebrations. This was accepted unanimously.
It was also agreed to publicise the event on HMPC Social media.
As a contributor to the event it was proposed that Cllr. Stewart would represent HMPC on this function's committee. This was approved.
- 2) Bench: Cllr. Hammond proposed that the bench on Banbury lane should be replaced since it was badly damaged. Cllr. Tomlin seconded the proposal and unanimously adopted.
- 3) Training sessions for Cllr. Stewart and Cllr. Faulds with NCALC were approved.
- 4) Litter Pick equipment loaned to the volunteering parishioners- The Chair highlighted the procedure under which the equipment was given out. This was unanimously approved. A list of people who have the equipment is placed on Share Point.
- 5) Legal advice regarding the Maintenance Agreement for Pineham Village residents: After a long debate it was resolved that the best course of action would be to encourage the residents of Pineham Village to form a representative group to meet with Encore representatives and try forming a working party. Cllr. Stewart undertook to draft a letter and circulate amongst the Councillors for their approval. The letter could then be sent to all the residents of the Pineham Village.

012. Reports from the Councillors and Clerk

- 1) Environmental Issues-
 - i) Display Sign of Wildflower Meadow- To establish the delivery date.
 - ii) Pathfinder III project- Cllr. Stewart to meet with Ms. Annie Bailey on the 14th April 2023.
- 2) Good Neighbourhood Project report- Chair reported that a response to the questions raised is awaited from ACRE. However, a list of volunteers within the parish is compiled.
- 3) FOI request for the plot of land and S.106 funds- The Clerk reported that WNC is a

Chair.....



Date: 03/05/2023

muddle. Having acknowledged the request, they then lost the map sent. When the map was sent the second time there was no response and when he inquired WNC responded that the request is 'out of time'. The Council was of the opinion that a request should be resubmitted and a complaint lodged.

- 4) Legal Insurance cover for incursion on Parish Property- Clerk reported that NCALC was consulted but did not have any solution. It was agreed to consult the "Travellers' Unit" of WNC.
- 5) Litter Pick Scheme and Pink litter bags- The chair reported that WNC are collecting the bags and the scheme is working well. The Scheme will be launched to the entire Parish via our next Newsletter so as to be available to other regular volunteer litter pickers in the Parish.
- 6) Report regarding the injunction for land at Pineham Lock/Banbury lane-No further progress.
- 7) Speeding Complaint-The Chair confirmed sending a comprehensive response (circulated) covering initiatives HMPC have undertaken to a parishioner's complaint about speeding vehicles within Pineham Village.
- 8) Pineham Village Estate Management- Covered under 011 (5) above.
- 9) Pot-holes Concern- Several residents complaint about potholes within the Parish. Since the road maintenance is undertaken by WNC, the Chair's advice to all the Residents is to keep on reporting on the 'Fix my Street' website.
- 10) Antisocial Behaviour- The Chair reported having cleaned several incidences of Graffiti. These and Off road Bikes are on the increase within the Parish. She urged residents to report the incidents to the Police when observed.

013. Correspondence not circulated prior: (1) The Chair reported having received an email from the Clerk tendering his resignation, pending replacement being found.
(2) Additional gardening project to be given to Andrew, the approved landscaper.

014. Date of next Parish Council meeting: Agreed unanimously as 3rd May 2023.

The meeting closed at 9.00 pm.

Chair.....



Date: 03/05/2023