

HUNSBURY MEADOWS PARISH COUNCIL

Minutes of the Council's Meeting held on Wednesday 11th January 2023 at 7.15 pm at the Pineham Barns School, Dragon Fly Way, Hunsbury Meadows. NN4 9FF.

Present: Cllr. Mandy Caunt (Chair); Cllr. Debbie Hammond; Cllr John Kwijuka
Cllr. Alex Tomlin, Cllr. Imran Chowdhury

Clerk: Lalitkumar Patel

In attendance: 3 residents.

22-23

085. Invitation: The Chair opened the meeting and thanked the Councillors and members of the public for attending the meeting and apologised for cancelling the December meeting due to lack of a quorum.

086. Apologies for Absence: Apology was received and accepted from Cllr. Stacey Lloyd, WNC Cllr. Brian Sargeant and WNC Cllr. Nick Sturges-Alex.

087. Declarations of Interests: None.

088. Minutes: The minutes of the Parish Council meeting held on the 2nd November 2022 were proposed by Cllr Hammond, seconded by Cllr. Tomlin and were approved unanimously.

089. Matters arising from the Minutes of past meetings not on the agenda: The Chair reminded the clerk to order two "Men at work" signs .

090. Public Participation: A parishioner of Pineham Lock reported that after almost 10years, the ownership of the land across the road from her house was correctly established and responsibility of its maintenance agreed between David Wilson Homes and WNC. A dangerous pothole near the traffic control lights close to the bridge on the canal was also reported through 'FixMyStreet' website.

091. Northants Constabulary Report: PS Nick Paul attended the meeting and reported the following:

- A crime report was sent to the parish showing 3 vehicle crimes and 1 criminal damage within the parish in November. No crimes reported in December.
- The Police would be using area data more and concentrate efforts at preventing crimes in hot spots.
- PS Nick Paul would be leaving the Neighbourhood team, but PC Lee will continue to look after the parish.

Chair.....

Date: 01/02/2023

092. Principal Authority' Report: WNC Cllr. Chowdhury reported:

- WNC has formally adopted policy of 'Not hate but Debate'.
- Bus fares are to be capped at £2 per journey.
- Warm spaces are going to be continued through February and March.
- A Cyber Security workshop to be held by WNC.
- WNC have established Well Being Board.
- 'Inspirational Women' nomination to close on 20th February 2023.
- Holocaust Memorial day to be held on 27th July at the Guildhall.

093. Planning: None

094. Finance: (i) Cllr. Kwijuka, the Internal Control Councillor, reported on the records of the two months up to 31st December 2022, and found these satisfactory.

ii) Monthly payments: The payment list for November and December 2022 (below), was proposed by Cllr. Kwijuka for approval, seconded by Cllr. Tomlin and unanimously approved.

Name	Inv. Ref	Details	Amount	VAT	Total	BACS
Lalitkumar Patel	Salary	Nov-22	401.48	0.00	401.48	BT-11/01-01
HMRC	PAYE	To 5th Oct 2022	927.59	0.00	927.59	BT-11/01-02
2 Commune	3974	Website hosting	425.00	85.00	510.00	BT-11/01-03
Pineham Barns S.	PBSI1991	HMPC-Meeting room hire	240.00	0.00	240.00	BT-11/01-04
NCALC	1980	Sub-22/23	942.51	40.00	982.51	BT-11/01-05
NCALC	1742	Mandy-Leadership	38.00	0.00	38.00	BT-11/01-06
NCALC	2441	VAT Inv	0.00	76.20	76.20	BT-11/01-07
NCALC	2221	Sharon/Stacey-Flying Start	88.00	17.60	105.60	BT-11/01-08
Addison Print	17505	Don't be a Tosser-2pks	280.00	56.00	336.00	BT-11/01-09
Mandy Caunt	2021	Cllr' expenses	121.27	0.00	121.27	BT-11/01-10
Lalitkumar Patel	Salary	Dec-22(includes back pay)	632.08	0.00	632.08	BT-11/01-11
		-per pay agreement to Apr)				
Barbara Osborne	7235	Payroll to Dec 22	67.50	0.00	67.50	BT-11/01-12
					4438.23	
Post payment Authorisation						
Techquarter	DD	MS365 subscription	62.23	12.45	74.68	01/12/2021
Access Storage	DD	Storage unit rent	164.83	29.17	194.00	13/12/2022
Greenbarns	17131	Redraw HMPC logo	100.00	20.00	120.00	16/12/2022
Access Storage	DD	Storage unit rent	151.50	26.50	178.00	14/11/2022
Total			4641.99	362.92	5004.91	

A reconciled Cash book balance of £ 20138.15 was approved.

Chair.....

Date: 01/02/2023

- i) The Clerk presented the final version of the budget for 2023-24 (circulated). Cllr. Hammond proposed its approval, seconded by Cllr. Chowdhury and unanimously approved. The precept amount budgeted of £27000 was also proposed to be accepted by Cllr. Tomlin, seconded by Cllr. Kwijuka and unanimously approved.

095. Resolutions and Decisions:

- 1) Change of address from 52 Meadow lane, NN7 1AH to No1, 15 Hopmeadow Court, Northampton. NN3 8QG-Approved unanimously.
- 2) Ms. Tiffany-upton stanley's application for councillorship- Postponed since Ms. Tiffany was not present at the meeting.
- 3) Installation of additional bins on the path along side ECB- Two bins approved unanimously, subject to permission from Encore and WNC agreeing the collection. Location decided on the basis of ease of collection.
It was also agreed that the stickers should be placed on the bins stating that the bins are for both 'Litter and Dog Waste'.

096. Reports from the Councillors and Clerk

1) Environmental Issues-

- i) Display Sign of Wildflower Meadow-The Clerk reported that the map design was too long and narrow to fit the board.
Board manufacturers for WNC to be contacted.
- ii) Gardening Contractor-The Chair reported that there are two contractors who are willing to undertake periodic work at a rate of £200pm for half a day a week work.
- iii) Pathfinder III project-The Chair reported the following: Application for the grant of £ 2785 requires to be submitted. The Clerk to undertake this.
- iv) Summer Planter Bedding Quote-The quote was received and confirmed as acceptable

2) Councillor' Vacancy-Efforts to recruit additional Councillors is continuing.

3) Good Neighbourhood Project Group-A list of volunteers who can help in a variety of community projects is being put together. A grant from ACRE is available and to be applied for.

4) FOI request from WNC- The Clerk reported that a map of the land was requested by WNC and has been sent. This was submitted with original application also.

5) Autumn Newsletter- The Chair reported that the Newsletters were distributed with help of local students. However, commercial distributors can be considered in the

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Date: 01/02/2023

future.

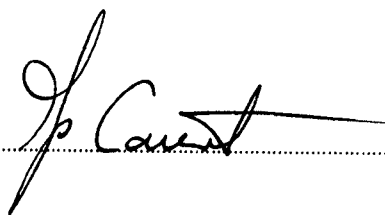
- 6) Insurance on Parish Land-The Clerk reported that Public Liability was covered under the existing policy with Zurich Insurance but cost of legal cover, in case of any incursion, was not confirmed by the insurers. They were going to advise the clerk in due course.
- 7) Parish Plan-This aspect to be considered once additional Councillors are nominated.

097. Correspondence not circulated prior: None.

098. Date of Next Parish Council Meeting: Agreed unanimously as 1st February 2023.

The meeting closed at 9.00 pm.

Chair.....



Date: 01/02/2023