

HUNSBURY MEADOWS PARISH COUNCIL

Minutes of the Council's Meeting held on Wednesday 2nd November 2022 at 7.15 pm at the Pineham Barns School, Dragon Fly Way, Hunsbury Meadows. NN4 9FF.

Present: Cllr. Mandy Caunt (Chair); Cllr. Debbie Hammond; Cllr Sandy Hudson
Cllr. Alex Tomlin

Clerk: Lalitkumar Patel

In attendance: 1 residents.

22-23

071. Invitation: The Chair opened the meeting and thanked the Councillors and members of the public for attending the meeting.

072. Apologies for Absence: Apology was received and accepted from Cllr. Stacey Lloyd, and Imran Choudhury.

073. Declarations of Interests: None.

074. Minutes: The minutes of the Parish Council held on the 5th October 2022 were Cllr. Kwijuka proposed, Cllr. Hammond seconded it and the minutes were approved unanimously.

075. Matters arising from the Minutes of past meetings not on the agenda

076. Public Participation: A resident reported of travellers off Banbury Lane. WNC actioned upon the report and the travellers were moved on. Fly-tipping was reported, again off Banbury Lane.

077. Northants Constabulary Report: No report.

078. Principal Authority' Report: No report.

079. Planning: None

080. Finance:

- i) The Internal Control Councillor had sent in a written reported on the records of the month up to 31st October 2022, as satisfactory.
- ii) Monthly payments: The payment list for October 2022 (below), was proposed by Cllr. Tomlin for approval, seconded by Cllr. Hammond and unanimously approved.

Chair.....

Date: 11/01/2023

Name	Inv.Ref	Details	Amount	VAT	Total	BACS
Lalitkumar Patel	Salary	Oct-22	401.48	0.00	401.48	BT-02/11-01
Idverde	10860166	Planters and plants-2022	9121.06	1824.20	10945.26	BT-02/11-02
					11346.74	
<u>Post payment Authorisation</u>						
Access Storage	Sept	Equip. Store	151.50	26.50	178.00	13/09/2022
Tech Quarter	DD	MS 365 Sub-June Inv	71.44	14.29	85.73	03/10/2022
Tech Quarter	DD	MS 365 Sub-June Inv	71.44	14.29	85.73	31/10/2022
Amazon		Dibblers	30.65	6.13	36.78	03/10/2022
Greenbarns		Notice board	1265.27	253.06	1518.33	03/10/2022
PKF Littlejohn	SB3418	External audit fee	200.00	40.00	240.00	10/10/2022
ICO	DD	Data Prot.	35.00	0.00	35.00	
Total			11347.84	2178.47	13526.31	

A reconciled Cash book balance of £25143.06 was approved.

iii) The Clerk presented a revised version of the provisional budget for 2023-24 (circulated). The following changes were agreed to be made:

To provide higher amount for Landscape & Maintenance by £2000 and reduce provision for Basketball ring and Surface £2000 by the same amount.

081. Resolutions and Decisions:

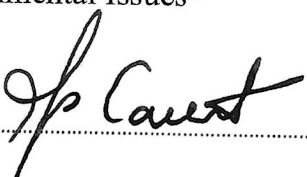
1) Councillors' vacancies-Cllr. Hudson tendered her resignation from the council from the end of the year. The Chair accepted her resignation with regret and thanked her for her contribution to the parish-life over many years.

It was agreed to promote the vacancies on the Council by way of personal contact, Newsletter and social media.

2) The Chair proposed that "A Good Neighbourhood Project Group" should be formed in the Parish. Members of such a group can be called upon various voluntary jobs and duties which are required to be undertaken. The Chair also reported that there was a lot of soil preparation, weeding and planting which will need to be undertaken shortly and again during Springtime. Cllr. Hammond proposed that the Council should engage a gardening contractor to undertake heavy gardening work. This was seconded by Cllr Tomlin and was unanimously approved.

082. Reports from the Councillors and Clerk

1) Environmental Issues-

Chair.....

Date: 11/01/2023

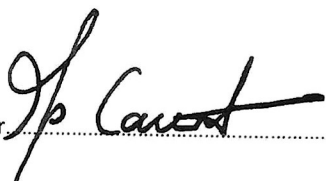
- i) 'Don't be a Tosser' signs were received by the Chair.
- ii) The Clerk reported that the artwork was being prepared for the name board for Wildflower Meadow.
- iii) Autumn Planting-This was mostly completed by the Chair, Cllr. Hudson and volunteers. Grass seeds and remaining bulbs would be planted.
- iv) Pathfinder III project-The Chair reported the following:
 - Ownership of the balancing ponds and ditches to be confirmed and made sure that the owners have it on their maintenance schedule.
 - A maintenance schedule with map has been received from Prologis which covers Pineham Village, so Hunsbury Meadows area will fall under the Councils Responsibility and Pineham Lock-currently Randall and Rittner.
 - To order "Persons at Work sign" x 2
 - Application for the grant is in progress.
 - As part of the emergency plan it will be important to find out and maintain a list of equipment (diggers/trucks etc.) which the residents of the Parish have and can be available in emergency.
- 2) FOI request- The Clerk confirmed sending the request to WNC for the plot owned by the WNC
- 3) Mr.Robert Kemp did not attend the meeting.-No report.
- 4) Autumn Newsletter- The Chair reported that it is under progress.

083. Correspondence not circulated prior: None.

084. Date of Next Parish Council Meeting: Agreed unanimously as 7th December 2022.

The meeting closed at 8.38 pm.

Chair



Date: 11/01/2023