

HUNSBURY MEADOWS PARISH COUNCIL

Minutes of the Council's Meeting held on Wednesday 5th October 2022 at 7.15 pm at the Pincham Barns School, Dragon Fly Way, Hunsbury Meadows. NN4 9FF.

Present: Cllr. Mandy Caunt (Chair); Cllr. Debbie Hammond; Cllr Sandy Hudson
Cllr. John Kwijuka.

Clerk: Lalitkumar Patel

In attendance: WNC Cllr. Imran Chowdhury; WNC Cllr, Brian Sargeant; WNC Cllr. Nick Sturges-Alex and 1 residents.

22-23

057. Invitation: The Chair opened the meeting and thanked the Councillors and members of the public for attending the meeting.

A one minute silence was observed.

058. Apologies for Absence: Apology was received and accepted from Cllr. Stacey Lloyd and Cllr. Alex Tomlin.

059. Declarations of Interests: None.

060. Minutes: The minutes of the Parish Council held on the 7th September 2022 were circulated. Cllr. Kwijuka proposed, Cllr. Hammond seconded it and the minutes were approved unanimously.

061. Matters arising from the Minutes of past meetings not on the agenda:

VAS sign report- Mr Robert Kemp was thanked by the Chair for his help with analysis of the VAS report. It was noted that a vehicle was clocked being driven at 80mph.

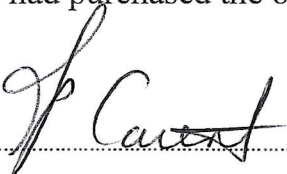
Entry to the Community Hall- A few of the Councillors and the Clerk were locked out of the school building on the meeting day. It was agreed to write to the Board of Governors of the School and the Headmistress to have an access pass to the building.

062. Public Participation: None

063. Northants Constabulary Report: A report sent to Cllr. Hammond showed one criminal damage.

064. Principal Authority' Report: WNC Cllr. Sturges-Alex reported the following:

-WNC had purchased the old M & S building and BHS building with a view to

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- re-develop the town centre.
- Bicycle park is open for all abilities within Delapre Park.
- A consultation for redrawing of the wards within WNC is being undertaken with a view to reduce number of Councillors.
- WNC are promoting eligible residents to take Covid booster doses
- Health and Safety executive fined a food outlet £22000.

065. Planning: None

066. Finance:

- i) The Internal Control Councillor reported on the records of the month up to 30th September as satisfactory.
- ii) Monthly payments: The payment list for September 2022 (below), was proposed by Cllr. Hudson for approval, seconded by Cllr. Hammond and unanimously approved.

Name	Inv.Ref	Details	Amount	VAT	Total	BACS
Lalitkumar Patel	Salary	Sep-22	401.48	0.00	401.48	BT-05/10-01
Barbara Osborne	7150	Jly-Sept 2022	67.50	0.00	67.50	BT-05/10-02
					468.98	
<u>Post payment Authorisation</u>						
Boston Seeds	519513	Grass seeds	490.93	56.57	547.50	
DutchGrown	214552	Bulbs	635.93	0.00	635.93	
Access Storage	Sept	Equip. Store	151.50	26.50	178.00	13/09/2022
Tech Quarter	DD	MS 365 Sub-June Inv	71.44	14.29	85.73	01/07/2022
Total			1818.78	97.36	1916.14	

A reconciled Cash book balance of £38669.37 was approved.

- iii) The audit report from external auditors(circulated) was approved unanimously.
- iv) The Clerk presented a projection to the year end and a provisional budget for 2023-24 (circulated) for the Councillors to consider over the coming months.

067. Resolutions and Decisions:

- 2)Recruitment of the Councillors-Application from WNC Cllr. Imran Chowdhury was circulated and was unanimously approved. The Chair reported that Cllr. Blom has resigned and thanked her for her contribution.

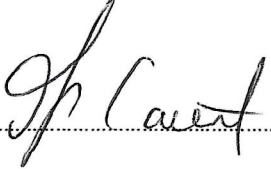
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068. Reports from the Councillors and Clerk

1) Environmental Issues-

- i) The signs are successful but some were destroyed. To order another pack of 'Don't be a Tossor' signs.
 - ii) Pathfinder III: Collection of information and funding:
 - The Chair with Cllr. Hudson surveyed the areas under consideration and identified the pinch points.
 - The Chair ascertained that Prologis have a maintenance plan in place for all crucial drainage ditches within Flood risk areas as identified by the Council's surveyor, for both Swan Valley and Pineham Village. This reduces concern for the Flood Wardens. A copy of their reply and arrangements is held on Sharepoint for future reference.
 - The Canals and Rivers Trust has responsibility up to the Hawthorne hedges on the banks for the flood and balancing ponds, but beyond that it is the developer's (David Wilson Homes and/or Rendall and Rittner-the maintenance company for Pineham lock) responsibility. A meeting to be held with them to discuss maintenance needs.
 - Grant Funds up to £3000 are available, once again, to be claimed and the Chair will put forward a claim, which will include £1000 contingency fund to employ contractors to clear areas not maintained.
 - Equipment for Emergency Plan- Strimmer and additional gardening type equipment to be part of the grant claim. Heavier equipment that might be needed in an emergency may well be available via the businesses in Swan Valley. This will require a letter to be drafted to Pro Logis who have member of staff dedicated to tenant liaison. It would also seem most appropriate and polite to therefore approach businesses in Swan Valley regarding our Emergency Plan requirements and queries via Pro Logis in the first instance.
 - Arrangements to be made with the school for the Community Halls to be used for the Pineham Village residents in case of emergency. It was noted that a secondary location, perhaps in one of the Swan Valley premises, might be needed, depending on where the emergency was and again, this is a question to be asked of the businesses at Swan Valley
 - iii) A vote of thanks was given by the Council to the volunteers of Inland Waterways Association and Cummin's Power Systems for repair and resurfacing of the Towpath, completing 70 meters planned for this year.
 - v) Wild Meadow Notice Board-The clerk reported that the artwork was on order.
 - vi) Autumn Planting- Order of seeds and bulbs had arrived and stored ready for planting during October.
- 2) FOI request for the 106 funds to be sent by Cllr. Kwijuka while the Clerk will send a

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request for the two plots of land- one for the South of Pineham Village owned by WNC, the other is the field owned by Pro Logis near the school. The Chair has provided a map showing the areas.

- 3) Parish Plan-Mr.Robert Kemp reported of having studied the requirements and it was agreed that the recruitment of the volunteers to be made after the publication of the Autumn Newsletter.
- 4) Autumn Newsletter- The Chair reported that its compilation work has been started.

069. Correspondence not circulated prior: Email from a resident for Bus no3. This is not within our area but the Chair informed that she has responded to the resident to point her in the direction of the 87 service which runs along Banbury Lane and into town.

070. Date of Next Parish Council Meeting: Agreed unanimously as 2nd November 2022.
The meeting closed at 9.00 pm.

Chair.....

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